



The J.C. Coleman Foundation, Inc

Grantee's Quarterly Report

The J.C. Coleman Foundation monitors the process and the effectiveness of funded grants by gathering information on the projects/programs that are selected. We expect to receive quarterly reports updating the progress of the program or project funded. **Please fill out any applicable parts of this form. Please attach any other reports or documents with specific data that would be pertinent to the evaluation process.**

1. Grantee Information:

Grantee's Organization Name: _____

Address: _____

City, State, Zip: _____

Phone number: _____

2. Grant Information:

Program/Project name: _____

Total funded amount: _____

Grant period: From: _____ To: _____

Quarter covered by report: From: _____ To: _____

Final report: Yes: _____ No: _____

3. Describe progress toward your listed goals and objectives:

4. Do you consider your project/program a success? Explain.

5. Did your project/program make a difference?

6. Please make sure you've attached an itemized list of expenditures.

7. Funding balance:

8. How does actual funding compare to budget?

9. REMARKS:

10. Certification:

I certify, to the best of my knowledge and belief, that the information provided is correct and complete and that all disbursements have been made in accordance with the original purpose of the grant.

Signature: _____

Title: _____

Date: _____

Please send completed information to:

**J.C. Coleman Foundation, Inc.
P.O. BOX 16268
Savannah, GA 31416**